

P.D.E.A' Annasaheb Magar college, Department of English

Report of ONE DAY WEBINAR ON WRITING EMAILS.

A One Day webinar was organized by the English Department on how to write emails for non-teaching staff on 25 August as per the MOU with Jetking Learning Center, Hadapsar, Pune-28. The program was conducted by Dr. Warsha Khandewale, Head of Department of English. It was attended by 18 administrative staff from office and library. The art of writing emails professionally was presented by Mr. Suresh Patel in a very lucid language.

